

## Parent Forum Tips to Support Pupils and Parents

### Top Ten tips for pupils on how to survive in Year 7

#### **Pupils' top 10 tips:**

1. Listen to announcements from your form tutor and Progress Leader and make sure you know where to find information about clubs and activities.
2. Bring the correct equipment to school each day, including your canteen fob.
3. Wear the correct uniform.
4. Pack your bag the night before so you don't end up making your bag really heavy, or miss important things that you need.
5. Try not to give up on the tasks which have been set.
6. Always ask for help if you're stuck on something or don't understand.
7. Don't worry about getting lost – someone will always be around to help you.
8. Always do your homework and bring it in on time.
9. Turn up to class on time.
10. Don't talk when the teacher is talking – you need to listen carefully to all of the information that you are being given.

#### **Teachers' top 10 tips:**

1. Keep calm and relax – teachers are here to help.
2. Be resourceful and resilient – start thinking for yourself.
3. Be positive; try your best in all subject areas.
4. Let your form teacher or another teacher know if you're having any problems or you can go to Mrs Marshallsay at break time or lunch time.
5. Be proud to wear the school uniform and represent Llantwit Comp.
6. Always say 'please' and 'thank you' – those words will get you further in life.
7. Make sure you keep up to date with homework. Use the homework club in school if you need help.
8. Copy up any work you miss after absence – ask the teacher for help.
9. Always bring the correct equipment to lessons. It might help to keep your books in one place at home so that you know which ones you need to bring in.
10. Make the most of the extra curricular opportunities that are available.

## Parent Top Tips

- The pupils have a two week timetable – help your child to get used to how it works. Also always check whether it is a week 1 or a week 2 especially after a holiday! (You can check on the parental calendar on the school website.)
- School starts at 8.30am and finishes at 3pm.
- Your child can gain positive points for doing things like good work/homework, good attitude, using welsh language, good progress. They can lose negative points for things like: poor attitude, not following instructions, incorrect uniform, poor effort, incomplete homework. It is important for them to use their points totals to monitor how well they adjust to secondary school. All pupils are aiming for high positives and low negatives.
- If your child is absent they should copy up missed work and homework from a friend so that they are up to date.
- Your child will be in a form class with a form tutor. Eg 7RN is Year 7, Miss Newbrook (staff initials). They will see their form teacher every day for 15 minutes for form period or assembly sessions. The form teacher will be one of the members of staff who will get to know your child well and will be able to help them settle in. In form period/ assembly they do things like – daily worship, discuss progress/attendance, literacy and numeracy.
- Get your child to take a photo of their timetable on their phone –it’s easier to use and it’s there if they misplace it.
- See pages 31-32 of the school handbook to check how you can help your child and what you can do if you are worried about your child.
- You can contact the school by phone or email for any issues. Mrs Hayley Marshallsay is the Progress Leader for Year 7 so she will generally manage all queries for this year group.

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## Information that you might see on pupils’ books and reports

### Abbreviations you might want to know about:

**SIMS** – Schools Information Management System

**KS2** (Key stage 2; ages 7-11) – last Primary Key Stage to Year 6 (non-secondary school)

**KS3** (Key stage 3; ages 11-14) – First secondary Key Stage, from Year 7 to Year 9.

*In Llantwit School we operate a 3 year KS4 so in year 9 pupils continue to study Maths, English, Science, RS, Welsh and core PE. Through the options process followed in year 8 pupils will have the opportunity to select to only continue to study some ‘option’ subjects in year 9.*

**KS4** (Key stage 4; ages 14-16) – Second secondary Key Stage, Year 10 and Year 11.

**KS5** (Key stage 5; ages 16-18) – Post 16 Education Year 12 and 13

### **What is a Teacher Target /estimate?**

A target is a starting point for estimating what level or grade a pupil might attain in the future. The teacher target provided to students shows estimated levels/ grades for specific subjects. Estimates simply suggest the most likely outcomes.

Targets are used by teachers to inform the setting of goals for students and to support school improvement and self-evaluation.

If you have any suggestions about how this tip leaflet can be improved, please email [llantwitmajorhs@valeofglamorgan.gov.uk](mailto:llantwitmajorhs@valeofglamorgan.gov.uk) or if you feel that you can help to contribute towards supporting learning in our school, please contact our Parent Forum