



Llantwit
Major
School

Ysgol
Llanilltud
Fawr

Detailed Plan for re-opening LMS
September 2021
Updated August 2021
(Pupil Version)

Plan for School Re-Opening in Sept. 2021

The primary aim of the plan is to explain how the school will operate during the re-opening period and to reassure all stakeholders that it is safe to return to school.

Rationale

- Our approach is and will always be linked to the latest understanding of the scientific advice and will be linked to Welsh Government and Local Authority guidance.

Plan of the day:

Period	Times	Duration	Notes
1	08:30 - 9:30	60	
2	09:30 - 10:30	60	
Form and Break	10:30 - 10:45	15	Year 7,8 – break then pastoral (No canteen access)
	10:45 - 11:00	15	Years 9,10,11 – pastoral then break
3	11:00 - 12:00	60	
4	12:00 - 13:00	60	Years 9, 10, 11 period 4. 30 minutes canteen. Y7, Y8.
	13:00 - 14:00	60	Years 7, 8 period 4. 20 minutes canteen. Y9, Y10, Y11.
5	14:00 - 15:00	60	

End of day:

15.00 – All Years

Break and lunch time areas

Pupils will be informed about their allocated break time and lunch time areas.

Transport

Transport is coordinated and delivered by the Local Authority. Where this is provided, the local authority will be responsible for providing guidance to ensure safety in accordance with the latest guidelines. **In line with the latest guidance, the use of a face-covering will be required when using any form of public transport. This includes school transport.**

All queries relating to transport should be directed to:

Alex Bazley

Transport Officer

Tel: 01446 700111

School Uniform

Students will be expected to wear school uniform. New uniform can be purchased from:

Point Ink Print & Embroidery
Commercial house
1 Commercial Street
Llantwit Major
CF61 1RB
Pointinkembroidery@hotmail.com
07852590105

Classroom measures

Seating plans will be in use in all classrooms.

The school will make necessary adaptations to support implementation of the latest health advice. Rooms will be organised to limit students facing each other in favour of students sitting side-by-side and facing forwards. Wherever possible, unnecessary furniture will be removed to maximise space. In line with the latest medical guidance, teaching staff will be encouraged to maintain physical distancing from pupils, wherever possible, and to make greater use of classroom technology, such as visualizers to model work. However, it is recognised that this is not possible for students with complex needs.

Equipment and resources are integral to education in schools. For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and students have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared but should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes, such as sports, art and science equipment should be cleaned frequently.

Measures beyond the classroom

The school will stagger lunch times between the different year groups as described above to ensure that movement and concentration of people in the canteen setting is minimised.

If pupils are outside, they are not expected to wear a mask.

From 08:20 onwards pupils should move to their period 1 classroom to avoid large gatherings on the yard.

The entrance and exit to the site will continue to be controlled. Visitors, including parents/carers and governors, will be limited to essential only to reduce contact with different groups of people and will be by appointment only. This measure is designed to limit the number of people entering the school site to help reduce the risk of transmission. This will be reviewed on a regular basis, in line with the latest guidance from Welsh Government and the local authority. **All visitors to the school site must wear face masks.**

Hygiene

Robust personal hygiene helps to reduce the risk of coronavirus (COVID-19). As a result, the NHS 'catch it, bin it, kill it' principles will remain a strong feature of the school's approach to supporting good respiratory hygiene.

Regular washing of hands with liquid soap and running water for at least 20 seconds, as well as avoiding touching your face limits the risk of contamination. As a means of prevention, the school will ensure that all staff and students understand the importance of regularly washing their hands and that these facilities are in place. This will include access to handwashing stations, with regular supplies of liquid soap, and a fixed hand sanitiser station, with at least 60% alcohol, is placed inside every classroom.

Use of face coverings

Pupils no longer need to wear a face mask in classrooms. However, all pupils will need to continue to wear face masks in all indoor communal school areas eg corridors, main hall. The only exception to this is in the canteen when they are eating or when the pupils are doing PE in indoor areas, or if the pupil is medically exempt.

Cleaning and maintaining the site

To support effective hygiene, the school will maintain an enhanced cleaning system to help prevent risk of transmission of the virus. The building will be cleaned throughout the day and, thoroughly, at least once per day.

Lateral Flow Testing – Pupil

The Welsh Government is maintaining a voluntary programme of asymptomatic COVID-19 testing for pupils in years 7-13.

Along with the primary infection control measures we have implemented, such as good hand hygiene, testing will allow us to provide some additional reassurance to the wider school/college community.

Parents who wish their child to collect a Lateral Flow test kit should contact the school reception to request a consent letter.

Lateral Flow Testing – Staff

Lateral flow test kits are offered to all schools in order for staff to take twice weekly tests. Testing is voluntary, but staff are encouraged to participate to further reduce the risk of asymptomatic transmission within the workplace. Testing is recommended on a Monday morning and either a Wednesday or Thursday morning.

Anyone who tests positive using a Lateral Flow Test (LFT):

- will log the result via the national portal <https://www.gov.uk/report-covid19-result> within 24 hours of taking the test.
- will not attend setting or school, will self isolate and will inform the school immediately
- will have a PCR test within 24 hours of the positive LFD. Failure to do so will result in them needing to isolate for 10 days regardless of the follow up PCR result.

A negative test result will be logged via the on-line form.

Schools and settings will reinforce government guidelines and in particular, remind all those who test negative that this does not mean they can relax their infection prevention measures and/or if they show any of the COVID-19 symptoms to self-isolate immediately and book a PCR test.

Identifying and managing students/staff with symptoms

The most common, though not exclusive, symptoms of COVID-19 are a persistent dry cough; difficulty in breathing; loss of taste and/or smell and high temperature. Parents/carers and staff are asked to follow the national guidance in relation to 'stay at home' where these symptoms are identified. Any student or member of staff who displays symptoms will be sent home immediately. Students displaying symptoms of coronavirus in school will be isolated, so that they do not come in contact with other students and as few staff as possible. The student will remain safely isolated until collection.

Where a symptomatic student is waiting to go home, they must use different toilets to the rest of the school to minimise the spread of infection. Parents/carers need to be aware that, for the safety of other students and staff, they may need to be available to collect their child in the event of them displaying symptoms and/or becoming unwell.

All areas used by a symptomatic student will require a deep clean once vacated.

Where a member of staff displays symptoms of COVID-19, they will report to the headteacher/deputy headteacher before returning home. Symptomatic staff are to follow advice given.

Test, Trace, Protect Strategy

The school will actively engage with the Test, Trace, Protect strategy and apply the latest guidance. Staff, parents/carers and students must be prepared to:

- book a test if they are displaying symptoms. Staff and students must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school
- provide details to the school of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by Test Trace Protect

Managing confirmed cases of coronavirus (COVID-19)

The school will work with the Public Health Wales in the event of an outbreak of coronavirus (COVID-19) in the education setting.

Safeguarding

All staff have been reminded of their safeguarding duties within the statutory safeguarding guidance for education settings.

Safeguarding procedures remain the same. In the event of a safeguarding concern, then students and staff are expected to follow the usual procedures. Where there is a safeguarding concern, students and staff should report the concern to Mrs Pownall, Deputy Headteacher immediately; or in her absence Mr Francis, Assistant Head.

Fire Procedures

All staff and pupils will be reminded on the first morning back in school of what to do in the event of a fire alarm.

Accidents and first aid

There are a number of named members of staff qualified in first aid. A qualified first aider will always be present on site. In the event of an accident at school, the same procedures will apply. However, PPE will be available for staff to administer first aid.

Llantwit Major School Engagement Policy Addendum - Covid-19

All pupils must continue to adhere to the principles outlined in the Engagement Policy.

In particular, pupils should be mindful of the following:

Be safe

Be safe and responsible at all times. You must respect the revised day-to-day expectations. This means that you must:

- follow the revised expectations for arrival in the morning
- move around the school as per specific instructions (for example, one-way systems, out of bounds areas)
- stay at your own seat/ desk unless directed otherwise
- follow hygiene rules, including wash or clean your hands on arrival, before and after eating, and after sneezing or coughing
- inform an adult immediately if you have any Covid-19 symptoms
- use the inside of your elbow to cough; use tissues to sneeze and dispose of them in bins ('catch it, bin it, kill it').
- only go to the toilet when permitted by a teacher; wash your hands (at least 20 seconds); dry your hands properly
- only use your own resources; do not interfere with or touch any other pupils' resources or equipment
- only use your own water bottle and eat your own food. No sharing is allowed

Be Respectful

Be respectful and obedient to those in authority, whether in person or online.

Be ready

- Be ready to attend school safely.
- Wear your school uniform
- Pack your bag with the following items: filled water bottle, snack for break time, pen, pencil, ruler, rubber, bus pass (if needed), tissues, school books.

Sanctions

In the unfortunate event of misbehaviour or non-compliance, pupils will be given clear, explicit warnings and reminders of appropriate choices.

In the event that there is an incident which poses a risk to pupils or staff, parents will be contacted, and children collected from school to ensure the safety of themselves and others. An individual risk assessment will be completed to review the safety of that child on the school site during the pandemic restrictions.

Operational guidance

- All one way system signage is in place
- Risk Assessments will be updated and shared with all stakeholders via the school website
- All rooms will be provided with sanitising equipment.

Other information

Seating Plans- Please ensure pupils always adhere to the class seating plan

Canteen facilities

Break time- No food will be served in the canteen for years 7-11. Pupils will be asked to bring their own snacks and drinks.

Lunchtime- Year groups will have their own allocated time in the canteen as described.

Assemblies- Whole school assemblies will be conducted with the use of face masks unless a local risk assessment requires remote assembly provision.

Extracurricular activities/school trips- Extracurricular activities will re start. Any trips will be agreed by the Headteacher.

Calendar- Please check school website.

ALN support

Teaching assistants will be deployed as normal and be on hand to offer bespoke support.

Equipment

Students should bring their pens and equipment with them daily. They will be responsible for keeping their personal belonging with them.