

26 March 2020

Dear Parent/Guardian

During these very challenging times, I sincerely hope that you are all staying safe and well. As you can imagine, things are changing daily in school as they are in the country and the world.

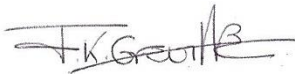
Please find below a series of updates and remember the front page of our website is updated daily and contains all previous correspondence.

### Updates

1. School provision for key worker children: Today we have no children in school. To ensure the safety of all the school community can I request that if you require this provision, you email the school on [llantwitmajorhs@valeofglamorgan.gov.uk](mailto:llantwitmajorhs@valeofglamorgan.gov.uk) by 2.00pm daily if you require this service for the following day. If we do not have a response, the school will be closed and our staff will be working remotely.
2. Communication: Office staff are continuing to answer calls between 8.30am – 3.00pm remotely and are responding to emails on [llantwitmajorhs@valeofglamorgan.gov.uk](mailto:llantwitmajorhs@valeofglamorgan.gov.uk). **If possible, can you use the email service only.**
3. FSM Provision: We will continue to deliver meals until Friday 3 April 2020 and await further clarification from Vale Catering as to what the provision will be moving forward. If you are collecting a meal from the school, please enter the school through the bottom gate and collect the meal from the kitchen area **between 10.30 – 11.30 am.**
4. Year 9 Reports: These were due to be issued on 2 April 2020. Unfortunately, we have no provision at the present moment in time to print and post the reports. At a time when the school returns to some level of normality, we will ensure all reports are issued.
5. Exam Update: There is no further update from my previous correspondence of 23 March 2020. As soon as I receive an update, I will inform you immediately.
6. Educational Visits: Please see below information regarding impending school trips:
  - RS Prince of Egypt: we are awaiting confirmation from the Dominion Theatre for a revised date in October

- PE trip to Ardeche: the travel company state: *'as things currently stand the government & FCO have only stopped travel to 16/4/2020. Therefore you can travel - however this advice may of course change'*. Under the circumstances at this stage, our best course of action would be to wait until this advice is updated in order to minimise any financial loss. However, as a school, we will ensure that parents do not lose any money paid regardless of what the decision is by the travel company.
7. School Drama Production: A decision has yet to be made regarding the cancellation of the school production. In the event that we do have to cancel, all customers will receive a full refund, which will be handled by Ticket Source directly.

Yours faithfully



**F K Greville**  
**Headteacher**